

**NORTH CENTRAL
REGIONAL TRANSPORTATION
PLANNING ORGANIZATION
(NCRTPO)**

**Annual Report
FY2002
(July 1, 2001 to June 30, 2002)**

Introduction

The North Central Regional Transportation Planning Organization (NCRTPO) consists of Chelan County, Douglas County, Okanogan County, and the Cities, Towns, and Tribes within those counties that have **adopted by resolution the Inter-local Agreement that established the RTPO**. The NCRTPO is governed by the Executive Council as established in the Agreement. The Executive Council has a regional Transportation Advisory Board to provide advice to the Executive Council on regional transportation issues. The Executive Council also has a Technical Advisory Committee that provides technical information to the Executive Council on regional transportation issues. The Regional Transportation Advisory Board was not active in FY 2002. The Lead Planning Agency for the NCRTPO is the Washington State Department of Transportation, North Central Region.

The Growth Management Act authorizes establishment of Regional Transportation Planning Organizations through the voluntary association of local governments within a county or geographically contiguous counties. 47.80 RCW clarifies the roles and responsibilities of the RTPO. This legislation has been further defined in the Washington Administrative Code (WAC), Section 468-86.

The member agencies recognize the need and desirability to participate in a forum for cooperative decision making by elected officials in order to cause a continuous and comprehensive regional planning process. Member agencies are required or encouraged to adopt transportation plans consistent with comprehensive land use plans pursuant to the Growth Management Act of 1990, RCW 36.70A.

It is the belief of the member agencies that state and regional transportation planning receive policy direction from all local governments, tribes, affected special purpose districts, and the private sector. Therefore the North Central Regional Transportation Organization (NCRTPO) was established to provide an organizational structure to identify regional transportation issues for Chelan, Douglas, and Okanogan Counties.

This annual report identifies work activities that were contained within the July 1, 2001 to June 30, 2002 Unified Planning Work Program (UPWP) and describes the progress and accomplishments that occurred during the twelve month period. A UPWP guides the transportation planning activities of the RTPO for a one or two year period. During that time, program tasks that will benefit member agencies, the region and the state are undertaken to improve the efficiency of the overall system. Identification of these tasks includes the development of objectives, scope of work, responsibility for completion of the work and funding the anticipated product. Occasionally, during the course of a fiscal year, new work tasks are identified or current activities re-prioritized. When changes to the work programs are proposed, the RTPO Council WSDOT Transportation Planning Office reviews those changes before being accepted and incorporated into the study program.

Fiscal Year 2002 Program Elements, Accomplishments and Program Expenditures

1. Planning Program Management

A. Description/Objective: Provided for the management of the North Central Regional Transportation Planning Organization (NCRTPO), Lead Planning Agency, Sub-regional Planning Groups, and Advisory Committees through:

- (1) Operation and administration of the North Central Regional Planning Organization through bylaws, meetings, voting structure, and budget.
- (2) Enhance the coordination of regional transportation planning among local agencies, governments, businesses, interest groups, and the general public through a proactive public involvement process.
- (3) Designation of grants for and individuals to attend transportation planning and other related conferences, workshops, and training seminars.
- (4) Facilitate public involvement in the 6 year Transportation Improvement Program (TIP) and the Regional Statewide Transportation Improvement Program (STIP).
- (5) Facilitate the Transportation Equity Act, (TEA 21) Enhancement program within the region.
- (6) Manage and administrate consultant agreements.
- (7) Prepare a UPWP, and other reports as necessary.
- (8) Maintained the centralized location for the receipt and storage of the data collected in the operation of the NCRTPO.
- (9) Monitored and reviewed existing and proposed regulations that deal with and/or impact transportation planning and the NCRTPO.
- (10) Reviewed member agency's transportation elements for consistency with the Level of Service (LOS) bill.

B. Products/Documents

- (1) Meeting Minutes, Unified Planning Work Program (UPWP), TIP/STIP, and other reports as necessary.
- (2) Selected personnel to attend conferences, workshops and training seminars as required.
- (3) Adopted revisions to the Bylaws.

C. Funding Expenditures

2002 UPWP Budgeted Amount	\$20,000
2002 UPWP Actual expenditures	\$20,000
2003 Proposed UPWP amount	\$20,000
(Expended by WSDOT as Lead-Agency Staff and by MPO Staff)	

2. Regional Transportation Plan (RTP) Update

A. Description/Objective: Continued in the update of a Regional Transportation Plan (RTP) consistent with the requirements of GMA and SHB 1928.

- (1) Define the RTP update process
- (2) Update the non-motorized chapter of the RTP.
- (3) Monitored and updated RTP as necessary.

B. Product/Documents:

- (1) Regional Transportation Plan (RTP)
- (2) Amended the RTP to include adopted Guidelines and Principles
- (3) Adopted Certification Checklist

C. Funding Expenditures

2002 UPWP Budgeted amount	\$10,000
2002 UPWP Actual expenditures	\$6700
2003 Proposed UPWP amount	\$10,000
(Expended by MPO Staff)	

3. Route Development Plan (RDP) Development

A. Description/Objective: State highways are major components of the transportation system within NCRTPO. RDP's will be used to illustrate existing conditions, deficiencies and future needs on state highways. The RDP's will also be used to update the Regional Transportation Plan (RTP). The benefit of the RDP's in relation to the RTP, are that state highways serve as major links in the transportation system between counties.

B. Product/Documents:

- (1) A Route Development plan for US 2 was completed and SR 20 will be completed summer of 2002. The next priorities for WSDOT are: US 97A, SR 243 and SR 155.

C. Funding Expenditures

2002 UPWP Budgeted amount	\$5,000
2002 UPWP Actual expenditures	\$5,000
2003 Proposed UPWP amount	\$5,000
(Expended by WSDOT Staff)	

4. MPO Working Group Support

A. Description/Objective: Based on the year 2000 Census, the Wenatchee area population has exceeded 50,000. This will require the formation of an MPO. The MPO working group has been formed by the RTPO to assist in the formation of the MPO for the area. This task was performed by NCRTPO Lead-Agency Staff.

B. Product/Documents:

- (1) Interlocal agreement for MPO
- (2) Draft MPO structure
- (3) Draft MPO staff
- (4) Draft MPO bylaws
- (5) Draft relationship between MPO and RTPO
- (6) Preliminary budget (including cost per MPO member)

C. Funding Expenditures

2002 UPWP Budgeted amount	\$10,000
2002 UPWP Actual expenditures	\$10,000
2003 Proposed UPWP amount	\$10,000
(Expended by MPO Staff or consultants)	

5. Special Transportation Planning Studies:

A. Description/Objective: Special studies to be funded during this work program will be those reviewed and approved by the Executive Council and reported to the Lead Agency. Special studies are used to look at existing transportation systems and traffic impacts in specific areas and transportation corridors. These studies will be incorporated into the RTP. Some of the Special Transportation Planning Studies funds could be used to assist in the formation of the Greater Wenatchee Area MPO.

B. Products/Documents:

- (1) Pateros – Transportation Plan Update, will be completed FY 2003. \$3,000 budgeted, \$0 spent, \$3,000 remaining
- (2) NCW RC&D – Highway 97 Border Region Corridor Plan, will be completed FY 2003. \$25,000 budgeted, \$7,193 spent, \$17,807 remaining
- (3) Chelan – Woodin Avenue Pedestrian Improvements Study, will be completed FY 2003. \$15,000 budgeted, \$0 Spent, \$15,000 Remaining
- (4) Douglas County – Urban Area Transportation Plan Update, will be completed FY 2003. \$20,000 budgeted, \$0 Spent, \$20,000 remaining
- (5) Omak – Highway 97 Pedestrian Bridge Study, will be completed FY 2003. \$7,500 budgeted, \$0 Spent, \$7,500 Remaining

C. Funding Expenditures

2002 UPWP Budgeted amount	\$71,000
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2002 UPWP Actual expenditures	\$7,193
2003 Proposed UPWP amount (carry forward to complete FY2002 Special Studies Projects)	\$63,807
2002 MPO Budgeted Start-Up amount	\$20,000
2002 MPO Start-Up expenditures	\$0
2003 MPO Start-Up UPWP amount (carry forward)	\$20,000

6. Washington Transportation Plan:

A. Work Task: Work done by Lead Agency Staff includes coordination with
WSDOT to finalize WTP (February 2002)

B. Products/Documents:
Final Washington Transportation Plan

C. Funding Expenditures

2002 UPWP Budgeted amount	\$0
2002 UPWP Actual expenditures	\$0
2003 Proposed UPWP amount	\$0

7. Contingencies:

An agreement made in FY 01 to spend \$57,900. A small portion carried forward
into FY 02 to be spent..... **\$2,372**

IV. FY 2002 BUDGET SUMMARY

1. Revenues:

Carry Over ISTEAs STP RTPO Planning Funds	\$119,000
State RTPO Grant Funds	\$70,500
WTP funds	\$0
REVENUE TOTAL	<u>\$189,500</u>

2. Expenditures:

Planning Program Management	\$20,000
Regional Transportation Plan (RTP)	6,700
Route Development Plan (RDP)	\$5,000
MPO Working Group	\$10,000
Special Transportation Studies	\$7,193
Washington Transportation Plan (WTP)	\$0
Contingencies	\$2,372
EXPENDITURE TOTAL	<u>\$51,265</u>
Balance available as Carry forward for FY 03	<u>\$138,235</u>

NORTH CENTRAL RTPO
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County/ Agency	RTPO	Name	Title	City	Phone	Membership date/Resolution #
Chelan Co.	Exec	Buell Hawkins	Chelan County Commission	Wenatchee	667- 6215 w 886.15 66	3/10/92 #92-43
<u>Chelan Co.</u>	Staff	Larry Angell	Chelan Co. Planning	Wenatchee	667- 6225	
Chelan Co.	Staff	Greg Pezoldt, P.E.	Chelan Co. Public Works	Wenatchee	667- 6415	
City of Cashmere	Exec	Gordon Irle	Mayor, City of Cashmere	Cashmere	782- 1424	3/23/92 # 2-92
City of Chelan	Exec	Jay Witherbee	Chelan City Council	Chelan	682- 3857	2/13/92 #92-810
City of Chelan	Staff	Dennis Osborn	City of Chelan	Chelan	682- 8020	
City of Entiat	Exec	Wendell Black	Mayor, City of Entiat	Entiat	784- 1500	3/12/92 #220
City of Entiat	Staff	Bob Whitehall	City of Entiat	Entiat	784- 1500	
City of Leavenworth	Exec	Bill Bauer	Mayor, City of Leavenworth	Leavenworth	548- 5275	3/10/92 #4, 1992
City of Leavenworth	Staff	Mike Deason	City of Leavenworth	Leavenworth	548- 5275	
City of Wenatchee	Exec	Randy Gold	Wenatchee City Council	Wenatchee	663- 4946	3/17/92 #1828
City of Wenatchee	Staff	David Stalheim	City of Wenatchee	Wenatchee	664- 5981	
Port of Chelan Co.	Staff	Mark Urdahl	Port of Chelan County	Wenatchee	663- 5159	

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Colville Confederated Tribes	Exec	Richard Swan	Colville Confederated Tribes	Nespelem	634-8869	
Colville Confederated Tribes	Exec	Mary Beth Clark	Colville Reservation Planning	Nespelem	634-2578	
Colville Confederated Tribes	Alt.	Arnie Marchand		Nespelem	634-2574	
Douglas Co.	Exec	Dane Keane	Douglas County Commissioner	Waterville	745-8537	3/9/91 #P.W. 92-18
Douglas Co.	Staff	Peter Ringsrud, P.E.	Douglas Co. Engineer	East Wenatchee	884-7173	
Douglas Co.	Staff	Ed Loidhamer	Douglas Co.	East Wenatchee	884-1511	
City of Bridgeport	Exec	Steven Jenkins	Mayor, City of Bridgeport	Bridgeport	686-4041	
City of Bridgeport	Alt.	Jean Hardie	City of Bridgeport	Bridgeport	686-4041	
City of East Wenatchee	Exec	George Buckner	East Wenatchee Council	East Wenatchee	884-0792	3/16/92 #92-2
City of East Wenatchee	Staff	Lori Barnett	City of East Wenatchee	East Wenatchee	884-5396	
City of Mansfield	Exec	Tom Snell	Mayor, City of Mansfield	Mansfield	683-1112	Missing res. # & date
City of Rock Island	Exec	Whitey Evenhus	Mayor, City of Rock Island	Rock Island	884-1261	3/26/92 #137
City of Rock Island	Staff	Lisa Parks	City of Rock Island			
Town of Waterville	Exec	Royal DeVaney	Mayor, Town of Waterville	Waterville	745-8871	4/6/92 # 92-2
Port of Douglas Co.	Staff	Bob Corkrum	Port of Douglas Co Commission	East Wenatchee	884-4181	

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Okanogan Co.	Exec	Bob Hirst	Okanogan County Commissioner	Okanogan	422-7100	3/10/92 #23-92
Okanogan Co.	Staff	Joe Nott, P.E.	Okanogan Co. Public Works	Okanogan	422-7300	
City of Brewster	Exec	Rich Burgett	City of Brewster	Brewster	689-3464	3/11/92 #92-2
Town of Conconully	Exec	Kieth Cornie	Town of Conconully Council	Conconully	826-6005	3/16/92 #31-92
Town of Elmer City	Exec	Dick Spence	Mayor, Town of Elmer City	Elmer City	633-2872	
Town of Nespelem	Exec	Colleen Leskinen	Mayor, Town of Nespelem	Nespelem	634-4691	Missing res. # & date
City of Okanogan	Exec	Michael Blake	Mayor, City of Okanogan	Okanogan	422-3600	3/14/92 #92-5
City of Omak	Exec	Dale Sparber	Mayor, City of Omak	Omak	826-1170	3/16/92 #no res #
City of Oroville	Exec	Dave Reynolds	Mayor, City of Oroville	Oroville	476-2926	3/17/92 #284
City of Pateros	Exec	Carol Mooney	Mayor, City of Pateros	Pateros	923-2571	3/16/92 #90-10
City of Riverside	Exec	Eugene Layton	Mayor, City of Riverside	Riverside	826-4670	
City of Tonasket	Exec	David Caddy	Mayor, City of Tonasket	Tonasket	486-2132	3/4/92 #92-5
City of Tonasket	Alt.	Chris Branch	City of Tonasket/Oroville	Tonasket	486-2132	
Town of Twisp	Exec	Michael Price	Mayor, Town of Twisp	Twisp	997-4081	3/10/92 #92-232
Town of Winthrop	Exec	Todd Smith	Town of Winthrop Council	Winthrop	996-8267	Missing res. # & date
Grant Co.	Staff	Dave Heilman	Grant Co. - QUADCO	Ephrata	754.2011	
WSDOT	Exec	Don Senn	WSDOT - NCR Administrator	Wenatchee	667-3001	

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WSDOT	Alt.	Dan Sarles	WSDOT-NCR Proj Development	Wenatchee	667-3040	
WSDOT	Staff	David Honsinger	WSDOT-NCR Planning Engineer	Wenatchee	667-2906	
WSDOT	Staff	Jeff Adamson	WSDOT - Communications	Wenatchee	667-2815	
WSDOT	Staff	Stan Delzer	WSDOT - Trans-Aid	Wenatchee	667-3090	
WSDOT	Staff	Matt Wisen	WSDOT - Planning	Wenatchee	667-2910	
WSDOT	Staff	Cliff Hall	WSDOT - OSC Planning Office	Olympia	705-7965	
Link Transit	Exec	Tom Green	General Manager, Link Transit	Wenatchee	665.3997	
Link Transit	Staff	Terry Talbot	Link Transit	Wenatchee	662-1632	
Highlands & Assoc.	Alt.	Kurt Danison	Highlands and Associates	Okanogan	422-5030	
	Adv	Lisa Parks	President/ Principal Planner	East Wenatchee	886-3265	
Bureau of Indian Affairs	Adv	Wayne Kensler				
Okanogan Co. Seniors	staff	LeAnne Guthrie	Okanagon Co. Seniors	Omak	826-4391	
Lake Chelan Mirror	Adv	Richard Uhlhorn	Lake Chelan Mirror	Chelan	682-4611	
NCW Conser. & Development	Adv	Jay Kehne	NCW Resource Conser.& Develop.	Chelan	682-8284	
Electected Representatives		Elmira Forner	Transportation Commissioner	Manson	687-3703	
		Mike Armstrong	Representative 12 th . District	Wenatchee	663-0629	

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		Clyde Ballard	Representative 12 th District	Wenatchee		
		Cathy McMorris	WA State Representative	Colville		
		Linda Evans Parlette	WA State Senator	Wenatchee		